

CABINET

MONDAY, 9 JULY 2007

DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Cabinet held on Monday, 9 July 2007. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Holly Adams.

RECOMMENDATIONS TO COUNCIL

1. **ANNUAL FOOD SAFETY SERVICE PLAN 2007/08**
Cabinet **RECOMMENDED TO COUNCIL** that the Food Safety Service Plan 2007/08 be approved.
2. **ANNUAL HEALTH AND SAFETY PLAN 2007/08**
Cabinet **RECOMMENDED TO COUNCIL** that the Health and Safety Service Plan 2007/08 be approved.
3. **HOUSING STRATEGY 2007-2010**
Cabinet **RECOMMENDED TO COUNCIL** that the draft Housing Strategy document for the period 2007/08-2010/11 be approved and that authority be delegated to the Housing and Environmental Services Portfolio Holder to make any minor amendments.
4. **BUSINESS PROCESS RE-ENGINEERING**
Cabinet **AGREED TO WITHDRAW** its decision of 14 June 2007 and **RECOMMENDED TO COUNCIL** that:
 - (a) the Business Process Re-engineering programme of reviews be ended and the remaining resources re-directed to undertake a series of discrete service reviews using a best value approach;
 - (b) the Resources Portfolio Holder be requested to include the shortfall in efficiency savings resulting from the end of the Business Process Re-engineering in the next review of the Medium Term Financial Strategy in the autumn; and
 - (c) the post of Business Analyst be deleted from the Council's authorised establishment list from 1 July 2007.
5. **TRAVELLER ISSUES: PRIORITIES AND RESOURCES**
Cabinet **RECOMMENDED TO COUNCIL** that the fixed-term Enforcement Officer post D.2.32 be extended from October 2007 to March 2008 (to be funded from the Travellers Issues account) with a view to making this post a permanent post from April 2008 as part of the 2007/08 service planning process.

Cabinet **NOTED** the Service Plan for Traveller Issues and **CONFIRMED** that actions to discuss with all developers and partners the issue of providing Traveller sites in the growth areas, possibly through the use of s106 documents following preparation of a specification for new sites, would not be proposed at this time.

DECISIONS MADE BY CABINET

6. **COMMUNITY AND CULTURAL STRATEGY 2007-2012**
Cabinet **DEFERRED** to 13 September 2007 a decision on the Community and Cultural Strategy 2007-12 and **AGREED** to delegate authority to the Community Services Portfolio Holder to make any minor amendments to, and approval of, the new Capital

Grants Programme Guidelines.

7. PRIVATE SECTOR HOUSING RENEWAL STRATEGY

Cabinet **AGREED** to approve the Private Sector Housing Renewal Strategy, acknowledging that implementation might be in two phases, with Phase Two being implemented if and when suitable funding were secured.

8. CHOICE-BASED LETTINGS (CBL) POLICY

Cabinet **AGREED** to approve the lettings policy and the accompanying equality impact assessment for implementation with the sub-regional Choice-Based Lettings scheme in January 2008, with an update report to be brought to Cabinet twelve months after the scheme has been implemented.

Cabinet **NOTED** the summary of the consultation on the Choice-Based Lettings scheme.

9. CUSTOMER SERVICE STRATEGY 2007-2010

Cabinet **AGREED** the Customer Service Strategy 2007-2010.

10. COMMUNICATIONS STRATEGY AND IMPLEMENTATION PLAN

Cabinet **AGREED** the draft Communications Strategy and Implementation Plan and delegated authority to the Staffing and Communications Portfolio Holder to approve the final strategy following the completion of the external consultation process.

11. GAMBLING ACT 2005 FEES SETTING

Cabinet **AGREED** the application and annual license fees for the first year of the Gambling Act 2005 and that fees for subsequent years would be reviewed and set by the relevant Portfolio Holder, acting within the current fee policy framework, to ensure full cost recovery, subject to any limitations laid out within the legislation.

SCHEDULE OF MAXIMUM FEES – GAMBLING ACT 2005

Classes of premises licence	Maximum conversion application fee for non-fast track application	Maximum non-conversion application fee in respect of provisional statement premises	Maximum non-conversion application fee in respect of other premises	Maximum annual fee	Maximum fee for application to vary licence	Maximum fee for application to transfer a licence	Maximum fee for application for reinstatement of a licence	Maximum fee for application for provisional statement
Regional casino premises licence		£8,000	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises licence		£5,000	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises licence		£3,000	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises licence	£2,000			£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£1,750	£1,200	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500

Adult gaming centre premises licence	£1,000	£1,200	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track) licence	£1,250	£950	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment centre premises licence	£1,000	£950	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£1,500	£1,200	£3,000	£600	£1,500	£1,200	£1,200	£3,000

12. MODEL CHARTER WITH PARISH COUNCILS

Cabinet **REFERRED** the draft Parish Charter to the Community Services Portfolio Holder for further discussion and clarification of its relationship with the Local Strategic Partnership and the Council's Corporate Objectives, prior to further Cabinet consideration.

13. INTRODUCTION OF LOCAL HOUSING ALLOWANCES: RESOURCES IMPLICATIONS

Cabinet **AGREED** the creation of a new post of Local Housing Allowance (LHA) Project Officer for a fixed period of twelve months from 1 October 2007.

Cabinet **NOTED** the introduction of Local Housing Allowances and the associated implications for the Council, and the proposed expenditure for implementation of LHA, subject to the final Government grant being in line with the indicative amount.

INFORMATION ITEMS

14. CORPORATE OBJECTIVES 2007/2008

Cabinet **NOTED** the on-going work of considering responses made by staff and the Scrutiny and Overview Committee to the proposed Corporate Objectives 2007/08. The draft Corporate Objectives had been reported to the Local Strategic Partnership and a full report would be made to Council on 19 July 2007.

15. HOUSING FUTURES UPDATE (URGENT ITEM)

Cabinet **RE-AFFIRMED** its decision of 12 April 2007 to establish a member / tenant working group be established to oversee the project, supported by a corporate officer project team, to be comprised of five members, appointed in accordance with the political proportionality rules, and five elected tenant representatives.

16. EXPENDITURE OUTTURN 2006/07

Cabinet **NOTED** the actual expenditure figures for 2006/07 and how they compared to the original and revised estimates.

STANDING ITEMS

17. INSPIRE PROJECT

Cabinet **NOTED** the on-going progress of the INSPIRE Project.